

Job Title:	Family Support Worker
Core accountability:	To improve outcomes and opportunities for children and their families through providing a range of family support interventions
Payment:	NJC scale 13-15

Principal duties:

- To develop home/school links to encourage good communication between school and families
- As a wider member of the safeguarding team work with identified families to support early intervention by signposting support and guidance
- Support with parenting skills by providing guidance and support
- Provide advice on how to develop and maintain positive behaviour
- To work with the attendance teams to improve attendance rates in school
- Work with children at risk of exclusion from school by supporting them and their families
- To work with children to assess the impact of any interventions that they have received
- To make links and liaise with relevant agencies to improve swift and easy access to statutory and voluntary services
- To liaise with key staff in school to share and report information
- To ensure recording of all work with children and families is maintained to a high and consistent standard, is accurate and is up to date

General Duties and Responsibilities:

- To carry out other duties as required
- To participate in and attend meetings and training as appropriate
- To take an active role in own professional development in line with performance management objectives
- To ensure confidentiality is maintained at all times
- To have a robust understanding of, and adhere to, agreed policies and procedures for child protection and safeguarding
- To work in accordance with all procedures and policies, and to adhere to the professional code of conduct for staff including smart dress code.

NOTES

The above responsibilities are subject to the general duties and responsibilities contained in the Contract of Employment.

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.

The duties may be varied to meet the changing demands of the academy at the reasonable discretion of the Headteacher.

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.

All adults employed by the academy are responsible for safeguarding and promoting the welfare of children s/he is responsible for, or comes into contact with.

Signed by post holder: _____

Date: _____